



Govt. Nehru PG College Dongargarh Dist. Rajnandgaon (C.G.)

Email Id- collegedgg@gmail.com , Website – www.gnpgcollege.in



Internal Quality Assurance Cell (IQAC) Agenda and Minutes of the Meeting Session (2016-17)

Date : 2.09.2016

Agenda :-

1. Plan of Institution for the current academic year 2016-17

Minutes :-

1. Preparation of annual calendar for all departments.
2. Organizing workshop and seminars by all departments.

Action Taken:-

Annual calendar prepared by all departments.

Proposal were sent to all departments for organizing seminar and workshops.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram (Coordinator)
2	Dr. J.K. Thakur
3	Dr.H.S. Bhatia
4	Dr. Asha Choudhary
5	Smt. Kavita Sakure
6	Shri N. L. Parihar
7	Dr. E.V. Rewty
8	Dr. Pradeep kumar jambulkar
9	Mr. R. R. koche
10	Dr. M. L. Nandeshwar
11	Mr. B.R. Sivare

BS

(IQAC Coordinator)

Principal
Principal P.A.L.
Govt. Nehru Degree College
DONGARGARH
Distt. Pajnanagaon (C.G.)



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Internal Quality Assurance Cell (IQAC) Agenda and Minutes of the Meeting Session (2016-17)

Date: 03.1.2017

Minutes :-

It is said that annual sports will be organized at the end of January.

Action Taken:-

Annual sports held in the last week of the month of January.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram (Coordinator)
2	Dr. Pradeep Jambulkar
3	Dr. M.L. Nandeshwar
4	Mr. N. K. Tirpude
5	Mr. R. R. Koche
6	Dr. Naushen Anjum
7	Dr. Neeta Thakur
8	Dr. Hemlata Rawte
9	Mr. Rahul Gedam
10	Mis Nahid Khan
11	Mis Sandhya Soni
12	Mis Shweta Agrawal
13	Mis Farha Anjum

BS

(IQAC Coordinator)

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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2016-17)

Date: 09.3.2017

Minutes :-

Regarding reviewing the work done in the departments and organizing the National seminar by the Political Science Department in the session 2017-18

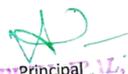
Action Taken:-

A two days national seminar on the role of administration in public issues was organized on 24 & 25 February 2018 at the national level by the department of political science.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram(Coordinator)
2	Dr. Asha Choudhary
3	Smt. Kavita Sakure
4	Dr. Neeta Thakur
5	Dr. Naushen Anjum
6	Dr. Pradeep Jambulkar
7	Mis Sandhya Soni
8	Dr. M.L. Nandeshwar
9	Mr. N. K. Tirpude
10	Shri N. L. Parihar
11	B.R. Sivare


(IQAC Coordinator)


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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2017-18)

Date: 07.9.2017

Minutes :-

1. Organizing a one day workshop in the department of physics.
2. There was discussion about education tour to be organized by the department of political science , Math's and Geography.
3. Its mandatory to conduct Parents –Teachers Meeting of PG classes.
4. Regarding fund for setting up E-Library.

There was talk of conducting a one day lecture in the department of Chemistry, Math's and English.

Action Taken:-

The student were taken to educational tour by the departments.
Parents –Teachers Meeting of PG classes were Conducted.
One days lecture was conducted

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram(Coordinator)
2	Ku. Richa Agrawal
3	Dr. Neeta Thakur
4	Dr. Naushen Anjum
5	Ku. Medha Yadav
6	Miss Mangala Yadav
7	Miss. Renuka Sinha
8	Mr. O.P Hirwani
9	Mr. Yashwant Bisen
10	Mr. Aeo Lal Meshram
11	Dr. Sapna Parihar
12	Miss. Mamta Dewangan
13	Ku. Swati Dewangan
14	Miss. Pratibha Singh
15	Mr. Leelaram Dewangan

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Internal Quality Assurance Cell(IQAC)

Agenda and Minutes of the Meeting

Session (2017-18)

Date: 10.11.2017

Minutes :-

Learning power point presentation to student to all PG classes.

Action Taken:-

All PG Classes students were trained in power point presentation.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram(Coordinator)
2	Ku. Richa Agrawal
3	Dr. Neeta Thakur
4	Dr. Naushen Anjum
5	Ku. Medha Yadav
6	Miss Mangala Yadav
7	Dr. Neeta Thakur
8	Miss. Mamta Dewangan
9	Ku. Swati Dewangan
10	Miss. Pratibha Singh
11	Mr. Leelaram Dewangan

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Internal Quality Assurance Cell(IQAC)

Agenda and Minutes of the Meeting

Session (2017-18)

Date: 05.1.2018

Minutes :-

The date was decided to organize a national seminar in the department of political science on 24th and 25th January 2018 on the topic “Role of Administration in Problem Solving”

Action Taken:-

A two days national seminar on the topic “Role of Administration in Problem Solving” was organized.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram(Coordinator)
2	Ku. Richa Agrawal
3	Dr. Neeta Thakur
4	Dr. Naushen Anjum
5	Ku. Medha Yadav
6	Miss Mangala Yadav
7	Dr. Neeta Thakur
8	Miss. Mamta Dewangan
9	Ku. Swati Dewangan
10	Miss. Pratibha Singh
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Internal Quality Assurance Cell (IQAC)
Agenda and Minutes of the Meeting
Session (2018-19)

Date: 05.9.2018

Minutes :-

To Prepare academic calendar in all the departments

Action Taken:-

Academic calendar was prepared by all departments

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram (Coordinator)
2	Miss. Richa Agrawal
3	Ku. Deepika Soni
4	Ku. Mangala Yadav
5	Dr. A. Choudhary
6	Mr. R. Vinay
7	Dr. Sapna Parihar
8	Miss. Pratibha Singh
9	Dr. Nousheen Anjum
10	Mr. B.R. Sivare
11	Dr. E.V.Rewaty


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Internal Quality Assurance Cell (IQAC)
Agenda and Minutes of the Meeting
Session (2018-19)

Date: 15.11.2018

Minutes :-

1. To submit the reports of workshop seminar presentation and departmental activities organized by all departments to IQAC coordinator at the end of session.

Action Taken:-

The reports were submitted to IQAC coordinator by all the departments

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram (Coordinator)
2	Miss. Richa Agrawal
3	Ku. Deepika Soni
4	Ku. Mangala Yadav
5	Dr. A. Choudhary
6	Mr. R. Vinay
7	Dr. Sapna Parihar
8	Miss. Pratibha Singh
9	Dr. Nousheen Anjum
10	Mr. B.R. Sivare
11	Dr. E.V. Rewaty

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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2018-19)

Date: 10.1.2019

Minutes :-

1. Discussion on organizing workshop on “Women empowerment and career guidance”.
2. Regarding setting up help desk of college.

Action Taken:-

- The Workshop was organized.
- The help desk was set up.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. Alka Meshram (Coordinator)
2	Miss. Richa Agrawal
3	Ku. Deepika Soni
4	Ku. Mangala Yadav
5	Dr. A. Choudhary
6	Mr. R. Vinay
7	Dr. Sapna Parihar
8	Miss. Pratibha Singh
9	Dr. Nousheen Anjum
10	Mr. B.R. Sivare
11	Dr. E.V. Rewaty

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Internal Quality Assurance Cell (IQAC)
Agenda and Minutes of the Meeting
Session (2019-20)

Date: 24.10.2019

Minutes :-

1. To prepare academic calendar for all departments.
2. To have the copies of all the activities in the departments such as paper cutting, photographs, video clips etc.
3. To make girl students self reliant by the departments of Home Science a training program should be organized.
4. To organize a state level workshop by the department of Commerce.
5. On the 150th anniversary of Gandhi Jayanti , the members of NCC, NSS, RUSA, Sports, and Student union will make their active contribution in making various events successfully.
6. According to the to the instruction of the government the youth festival 2019-20 is to be organized at the state level in block , district. this information should be given to the student of the college . they should be motivated to participate in Youth festival.

Action Taken:-

1. Academic calendar was prepared by all departments.
2. All the departments followed the instructions.
3. A 45 days training program was held on 26.11.2019
4. the state level workshop was organized on 06-11-2019
5. From 01/10/2019 to 02/10/2019 , various competition has been conducted like Essay writing , group discussion, poster and rangoli.
6. The Youth Festival was celebrated on 12th to 16th January 2020.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K. L. Tandekar (Coordinator)
2	Mr. Nitin Shandilya
3	Mr. Sanjay Tiwari
4	Dr. Asha Choudhary
5	Dr. Pradeep Jambulkar
6	Dr. M.L. Nandeshwar
7	B.R. Sivare
8	Dr. R. R. Koche
9	Mrs. Jyoti Sahu
10	Dr. Yeshukriti Hajare
11	Miss. Mamta Dewangan
14	Ku. Swati Dewangan
15	Miss. Pratibha Singh
16	Mr. Leelaram Dewangan
17	Ku. Deepika Soni
18	Miss. Mangala Yadav
19	Ku. Dakeshwari Sahu
20	Miss. Chhaya Rajput
21	Miss. Richa Agrawal
22	Mrs. Uma Mahobiya

IQAC Coordinator

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Internal Quality Assurance Cell(IQAC)

Agenda and Minutes of the Meeting

Session (2019-20)

Date:30.11.2019

Minutes :-

1. The National seminar is proposed from 10 January to 20 January 2020.
2. Library Should be computerized
3. The internal assessment and half yearly examination of PG classes should be conducted in the last week of November 2019
4. Efforts should be made to strengthen the weak points shown by the team in the last NAAC evaluation.
5. Regarding taking students of commerce , political science, geography, Hindi & science to education tour.
6. Following decisions had been taken by the principal of the college.
 - A two days training program should be organized for girl students and women for self defance.
 - Entrepreneurship awareness camp Chhattisgarh
Entrepreneurship Development centre Raipur.
Centre Raipur proposes to train 50 Student.

Action Taken:-

- Library has been computerized.
- The internal assessment. and half yearly examination of PG classes have been conducted in the last week of Nov. 2019.
- The following efforts activates have been conducted like
 - 1.Guest lecture on competitive exams.
 2. Skill development training program.
- Students of commerce , political science, geography, Hindi & Science were taken to educational tour.
- A two days training program was held from 23rd January 2020 to 24th January 2020. The total number of students present in this program was 175.
- From 30/12/2019 to 01/01/2020 the 50 students were trained by this camp.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K. L. Tandekar (Coordinator)
2	Dr. E.V. Rewaty
3	Mr. B.R. Sivare
4	Dr. P.K. Jambulkar
5	Mr. N. K. Tirpude
6	Dr. A. Choudhary
7	Mr. K. G. Sonkar
8	Miss. Dakeshwari Sahu
9	Mrs. Tulika Chakravarty
10	Mr. Leelaram Sahu
11	Dr. Neeta Thakur
12	Miss Medha Yadav
13	Mrs. Uma Mahobiya
14	Mrs. Jyoti Sahu
15	Miss Mamta Dewangan
16	Ku. Richa Agrawal
17	Miss. Anima Minj
18	Dr. Tarannum
19	Dr. Noushen
20	Miss Deepika Soni
21	Miss. Padma Khute
22	Ku. Mangala Yadav
23	Mrs. Akanksha Pathak
24	Miss Pratibha Singh
25	Mr. A. L. Meshram
26	Miss Chhaya Rajput
27	Dr. Yeshukriti Hajare



IQAC Coordinator



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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2019-20)

Date:24.01.2020

Minutes :-

1. Proposal to build smart class room.
2. To meet the shortage of computers in computer lab.
3. Computerization of library books which is in progress , should be completed soon.
4. Environmental education, industrial , historical and geographical sides should be visited and surveyed .
5. It should be ensured that the national research , seminars in six subjects be organized in the month of February 2020

Action Taken:-

- 7 Smart class rooms created.
- The shortage of computer made up .
- Library books has been computerized.
- Students of commerce , political science, geography, hindi, and science were taken for educational tour.
- It was postponed due to shifting in the new building.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
	Dr. K. L. Tandekar (Coordinator)
	Dr. E.V. Rewaty
	Mr. B.R. Sivare
	Dr. P.K. Jambulkar
	Mr. N. K. Tirpude
	Dr. A. Choudhary
	Dr. R.R. Koche

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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2019-20)

Date: 9.4.2020

Minutes :-

1. The syllabus for PG Classes has not been completed . Decision were taken in this regard's -
2. PG classes courses should be completed by taking online classes.
3. All the regular assistant professor will upload the video and pdf of their subject for cgschool.com
4. National webinar should be organized.
5. Online Quiz competition should be organized.
6. The new building lacks basic requirements , it should be met.
7. Information and communication technical training should be given to all staffs.
8. Internet connection should be provided in the new building.

Action Taken:-

By taking through online classes the PG syllabus have been completed.

video lectures and PDF's were uploaded on the website for cgschool.in by regular assistant professors.

National webinar was successfully organized by following department – Commerce, Economics, Home science.

Online quiz competition was organized by the department of commerce , computer science and home science . More than 2000 Participants took part in these competitions.

A request has been made to fulfill the requirements by sending a request letter to the municipality, Dongargarh , District Collector Rajnandgaon and commissioner Higher Education.

The staffs were trained by professor Abhishek Chakraborty & Professor Sunil Kushwaha.

A letter should be sent to the government to provide permanent internet facility in the building and it was decided to propose in the meeting of the public participation committee to provide the facility at the local level.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K. L. Tandekar (Coordinator)
2	Dr. E.V. Rewaty
3	Mr. B.R. Sivare
4	Dr. P.K. Jambulkar
5	Mr. N. K. Tirpude
6	Dr. A. Choudhary
7	Dr. R.R. Koche
8	Dr. M. L. Nandeshwar
9	Mr. Sanjay Tiwari
10	Mr. K.G. Sonkar
11	Mr. B.S. Mandavi
12	Mr. B.R. Kosale
13	Mr. Vivek Shrivastava
14	Mr. Shushil Sonwani
15	Mr. Sharad Lata
16	Mr. Navneet Borkar
17	Mr. Nitin Shandilya
18	Ku.Sohadra Uikey
19	Mr. Kheman Lal Sahu
20	Mr. Sandeep Gajbhiye

IQAC Coordinator

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Internal Quality Assurance Cell(IQAC)
Agenda and Minutes of the Meeting
Session (2020-21)

Date:28.08.2020

Minutes :-

1. In view of corona infection all safety measures should be adopted by the staff and students. Adequate availability of masks sanitizers etc. should be ensured.
2. For the facilities of the students and keeping in mind the prevention of infection, the construction of fee counter should be done.
3. CCTV camera should be installed in the college.
4. Necessary amount should be demanded from the public participation committee for quick availability of internet facility.
5. The books should be computerized after completing the shifting work of all books of the college.
6. Action should be taken to provide smart class facility at the earliest.
7. Water cooler should be installed in the college for the availability of pure drinking water.

Action Taken:-

- Sanitizers were kept in the office at the main gate and in all the departments.
- A shed was installed in the fee counter.
- 21 CCTV cameras have been installed in the college.
- Internet fibre connections have been installed .
- The Shifting of books in the library has been completed. Computerization work is in progress.
- The facility of 8 smart classes has been made available in the college.
- The water cooler has been installed in the front of the girls common room for pure drinking water.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K. L. Tandekar (Coordinator)
2	Dr. E.V. Rewaty
3	Mr. B.R. Sivare
4	Dr. P.K. Jambulkar
5	Mr. N. K. Tirpude
6	Dr. A. Choudhary
7	Dr. R.R. Koche

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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2020-21)

Date: 19.11.2020

Minutes :-

1. Workshop should be organized for seven criteria in NAAC evaluation 2nd cycle.
2. Training of teaching work in smart class to conduct online classes.
3. Workshop to make academic staff aware in the field of research and to know about new software.
4. Inspire Alumni Association to cooperate for the development of the college by taking necessary meetings.

Action Taken:-

A workshop was organized in this regard.

Training was given to conduct smart classes.

Workshop was organized for new techniques and software knowledge for research work and writing research papers.

The meeting of Alumni Association was successfully organized.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
	Dr. K. L. Tandekar (Coordinator)
	Dr. E.V. Rewaty
	Mr. B.R. Sivare
	Dr. P.K. Jambulkar
	Mr. N. K. Tirpude
	Dr. A. Choudhary
	Dr. R.R. Koche
	Mrs. Jyoti Sahu
	Dr. Noushen Anjum
	Mrs. Tulika Chakravarty
	Miss. Pratibha Singh


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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2020-21)

Date: 1.02.2021

Minutes :-

1. Workshop for personality development of staff and students should be organized.
2. Inter departmental lectures should be organized.
3. Meeting should be held for the students ranked in the merit list.
4. It was proposed to build a badminton court in the inner campus of the college and to install solar panel in the college.
5. Proposal for maintenance of all systems of computer lab and installation of antivirus.

Action Taken:-

- All the member of college were given training for NAAC evaluation by IQAC. For the personality development of teachers and students a three days camp was organized.
- Inter departmental lectures were organized by the assistant professors (Head of Department.)
- Alumni Association meeting was held in which the students who got place in the merit list from session 2015-16 to 2018-19 were honored by providing momentoes and certificates.
- Construction work of badminton court is completed and solar panel has been installed.
- 50 antivirus were installed in the all the systems for smooth functioning of the computers.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K. L. Tandekar (Coordinator)
2	Dr. E.V. Rewaty
3	Dr. A. Choudhary
4	Dr. R.R. Koche

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Internal Quality Assurance Cell (IQAC)

Agenda and Minutes of the Meeting

Session (2020-21)

Date: 11.05.2021

Minutes :-

1. Instruction were given to complete 12 departmental registers required for NAAC evaluation and submit them to IQAC.
2. Seven committees were formed for the seven criterias . They were asked to maintain all the necessary documents.
3. Instructions for taking online classes on time due to lockdown.
4. All department heads were instructed to organize online workshops and webinars
5. Instruction were given to sign MoU with various institutions for mutual cooperation.

It was proposed to set up business motivation center (Commerce Department) and school of circumstances

Action Taken:-

- The registers has been submitted by all the departments.
- All the document has been maintained.
- The online classes were taken on time.
- Online workshops and webinars has been organized by all the departments.
- MoU has been signed with 5 institutes for mutual cooperation.
- Business motivation center (Commerce Department) and school of circumstances has been done.

Following members were present in the meeting:-

Sl. No.	Members of IQAC
1	Dr. K.L. Tandekar (Coordinator)
2	Dr. E.V. Rewaty
3	Dr. A. Choudhary
4	Dr. R.R. Koche
5	Mr. B.R. Sivare
6	Mr. Nitesh Tirpude
7	Dr. Neeta Thakur
8	Dr. Yeshukriti Hajare
9	Dr. Noushen Anjum
10	Dr. Tarannum

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